EVACUATIONS

ROOFTOP EVACUATION
All CPCSC school buses are equipped with rooftop openings that serve as vents and emergency exits and may be used in the event of a rollover accident. During mandatory school bus evacuation days at our elementary schools, the school bus driver will point out the location and explain the operation of the hatch.

ROOFTOP HATCH

EVACUATION OF SPECIAL NEEDS CHILDREN
The evacuation of Special Needs children is an area when the driver has to exercise extreme caution. Each child has his/her own individual situation and he/she will have to be treated according to his/her physical or mental capabilities.

CROWN POINT COMMUNITY SCHOOLS

School Bus Evacuation Procedures

Transportation Office
1151 E Summit Street
Crown Point, IN 46307
PH: 219-663-1465
FX: 219-662-3635
Evacuation Drill Procedures

The State of Indiana standards for school buses and school bus drivers (Indiana code IC 20-27-3-6.5) states a bus driver must conduct an evacuation drill of a school bus at the school that includes every passenger who rides a bus and is in school on the day of the evacuation drill twice per school year.

**EVACUATION DRILLS**

Shall include:

1. Practice and instruction in the location, use and operation of the emergency exits, fire extinguishers, first aid equipment, windows as a means of escape, and communication systems.
2. Practice and instruction in when and how to approach, load, unload, and move away from the school bus a minimum of 100 ft.
3. Instructions on how weather-related hazards affect emergency procedures.
4. Instructions on the importance of orderly conduct.
5. Do not return to school in your forgot something.

**FRONT DOOR EVACUATION**

This drill is similar to the way the students unload the bus every day. After the school bus driver explains where she wants the students to wait off the bus, he/she will announce the start of the drill The students will leave their personal possessions and walk out the front door in an orderly fashion. The students in the front seats will unload first and end with the student in last seat. The students will proceed to the designated spot, the driver will check the bus for all students and then go to the students who are waiting off the bus.

**REAR OR SIDE DOOR EVACUATION**

This drill is more critical to perform than front because of the height of the exits. The driver will assign two students to help children out of the back of the bus. It is required that children be instructed to sit on the floor and slid out using the helpers to avoid any possible injuries. Older students should be cautious of head injuries caused by hitting their heads on the top of the exit frame. Students should not jump out of the door. Everyone should sit on the bottom of the door and scoot out.

When performing the rear or side evacuation, the front exit procedure is reversed. Helpers should be instructed on how and when to open the doors.