

**COL. JOHN WHEELER MIDDLE SCHOOL**

**REQUEST FOR PRE-ARRANGED ABSENCE**

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Reason for absence: \_\_\_\_\_ (Attach any documents provided)

Dates of absence: Start: \_\_\_\_\_ End: \_\_\_\_\_ Days absent this semester: \_\_\_\_\_

Prior to leaving, it is the student's responsibility to make arrangements with the teachers for work missed during this absence.

Teachers: Please fill out the areas below for the period that you have this student. Please attach additional comments or concerns if appropriate.

	<u>CURRENT GRADE</u>	<u>ARRANGEMENTS MADE WITH STUDENT FOR WORK REQUIRED</u>		<u>TEACHER INITIALS</u>
1 <sup>ST</sup> Period	_____	YES	NO	_____
2 <sup>nd</sup> Period	_____	YES	NO	_____
3 <sup>rd</sup> Period	_____	YES	NO	_____
4 <sup>th</sup> Period	_____	YES	NO	_____
5 <sup>th</sup> Period	_____	YES	NO	_____
6 <sup>th</sup> Period	_____	YES	NO	_____
7 <sup>th</sup> Period	_____	YES	NO	_____
8 <sup>th</sup> Period	_____	YES	NO	_____
9 <sup>th</sup> Period	_____	YES	NO	_____

**STUDENTS AT COL. JOHN WHEELER MIDDLE SCHOOL WILL BE RESPONSIBLE LEARNERS**

**Statement of Belief** - The Board of School Trustees requires all students enrolled in the School of Crown Point Corporation to attend school regularly in accordance with Indiana code 20-8.1-3-17.2. The education program of Colonel John Wheeler Middle School is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students in the classroom and their interaction with one another in a well-planned instructional activity under the tutelage of a competent teacher are vital to the educational process.

Indiana Code 20-8.1-3-32 states that it shall be unlawful for a parent to fail to ensure that his/her child attend school as required. Therefore, students are expected to attend school every day. If a student must be absent, it is the parent's responsibility to notify the school and provide the necessary documentation.

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Student

\_\_\_\_\_  
Assistant Principal