

IMPORTANT  
TRANSPORTATION  
NOTICE

Complete this form to arrange for transportation to or from an address different than your home. Transportation to a private day care center is provided on am or pm routes only if the location of the facility is within the home elementary boundary. The pick up/drop off location must be on an every day (5 day) basis. If you are not contacted by the Transportation Department two days prior to the start of school, please call 663-1465 to confirm these arrangements. For any changes made during the school year, please return this form two (2) days before the effective date. We will not be able to make the change the same day the form is returned.

Student Name \_\_\_\_\_

Home Address \_\_\_\_\_

Parent Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Grade \_\_\_\_\_

School \_\_\_\_\_

Effective date \_\_\_\_\_

If your child will be picked up to go to school from an address that is different from your home address (must be every day), please list below:

Person/place (day care facility, etc.) \_\_\_\_\_

Address \_\_\_\_\_

If your child will be dropped off from school at an address that is different from your home address (must be every day), please list below:

Person/place (day care faculty, etc.) \_\_\_\_\_

Address \_\_\_\_\_

Office personnel: Please fax to Transportation Department 662-3635